

Record of Proceedings

Minutes of the January 18, 2022 Special Meeting
HURON CITY SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2022-5

Call to Order

Mrs. Jody Mast, Board President, called the Special Meeting of the Huron City School District to order on January 18, 2022, at 4:30 p.m. in the Board Conference Center of the Huron City School District Board of Education Office. Also present: Mr. John Ruf, Interim Superintendent; Mrs. Betty Schwiefert, Interim Treasurer; Mrs. Julie McDonald, Director of Curriculum and Instruction; Mr. John Rogers, Erie County Chief Deputy Auditor; and Mr. Will Folger, community member and retired Superintendent.

Roll Call

The following members responded to roll call:

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Mr. John Jones	Present
Dr. Elizabeth Laffay	Present
Mrs. Jody Mast	Present

Agenda Approval

Mrs. Hinnners moved to approve the special meeting agenda for the January 18, 2022 meeting as presented. Mr. Jones seconded the motion.

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

Pledge of Allegiance

Mrs. Mast, Board President, lead all in attendance in the Pledge of Allegiance.

Approval of Minutes

It was moved by Mrs. Hartley and seconded by Dr. Laffay to approve the following minutes as presented:

- January 4, 2022 Tax Budget Hearing
- January 4, 2022 Organizational Meeting
- January 4, 2022 Regular Meeting
- January 12, 2022 Special Meeting

Roll Call:

Mrs. Hartley	Yes
Dr. Laffay	Yes

22-0018 –
Agenda
Approval

22-0019 –
Approval of
Minutes

Mrs. Hinners	Yes
Mr. Jones	Yes
Mrs. Mast	Yes

Motion Passed.

Superintendent's Discussion Items

Mr. Ruf commended the maintenance staff for their work in clearing snow and salting from yesterday's storm. All did a great job.

Treasurer's Discussion Items

Mrs. Schwiefert reviewed financial for revenues and expenditures through December 31, 2021. All trending data is offered from most recent historical data.

We are six months into the fiscal year and should be at 50% for revenues and expenditures. Revenues for all funds were at 46% of anticipated, while general fund revenues were at 46%. Actual expenditures in all funds are at 50.4%, while the general fund expenditures are 48.9% of expected. December expenditures included three pays for the month. The cash balance on 12/31/21 in all funds was \$3,357,727.12 with \$2,753,519.25 in the general fund.

General fund revenue for December 2021 was \$51,059 less compared to December 2020. Actual revenue received through December 2021 in all funds is \$237,974 more than December 2020.

General Fund expenses for December 2021 are down \$129,166 compared to December 2020 and fiscal-to-date expenditures are down \$224,111 for FY22 compared to FY21.

Donations for the month of December 2021 - \$2,257.16 (all cash) for bowling, Huron Memorial Scholarship Fund, the Woodlands butterfly garden, and the Huron music program.

Mrs. Schwiefert updated the board on the two items that were removed from the organizational meeting. The first was to engage Dinsmore and Shol, LLC. This law firm is used on an as needed basis for ballot levy language resolutions and timelines. She will add this as an agenda item for the next regular board meeting.

The other item that was removed from both the treasurer's authorizations and superintendent's authorizations was permission to enter into contracts on behalf of the Board of Education that have terms one year or less and a total value of \$50,000 or less. Mrs. Schwiefert researched and found that this language was first introduced in the 2021 organizational meeting. All contracts are included as informational on the agenda. Discussion regarding limiting the contract approvals to \$10,000.00 took place. Would that amount be more difficult to administer? Board may want to try lower amount and if the superintendent/treasurer find that it is more work to administer the lower amount, the board could revisit and amend.

Contract Authorizations

It was moved by Mrs. Hartley and seconded by Dr. Laffay to authorize the superintendent and treasurer to enter into contracts on behalf of the Board of Education that have terms of one year or less and a total value of \$10,000 of less.

Roll Call:

Mrs. Hartley	Yes
Dr. Laffay	Yes

Mrs. Hinners Yes
 Mr. Jones Yes
 Mrs. Mast Yes
 Motion Passed.

Treasurer Recommendations

On the recommendation of the Betty Schwiefert, Interim Treasurer, Mrs. Hinners moved and Mr. Jones seconded to approve the following financial items:

- A. The monthly financial statements for the close of December 31, 2021, as per exhibits.
- B. Donations for the month of December 2021, totalling \$2,257.16:

From	Benefactor	AMOUNT
Betty Schwiefert	Huron Bowling Program	\$300.00
John and Karen Ruf	Woodlands Butterfly Garden	\$100.00
Mulberry Creek Herbfair	Huron Music Program	\$200.00
Erie County Senior Center	Huron Music Program	\$51.00
Elizabeth Laffay	Huron City School District	\$1,206.16
Lawrence Riedy	Christopher Perrin Scholarship	\$400.00
		\$2,257.16

Roll Call:

Mrs. Hinners Yes
 Mr. Jones Yes
 Mrs. Hartley Yes
 Dr. Laffay Yes
 Mrs. Mast Yes

Motion Passed.

Superintendent Recommendations – District Calendars for 2022-2023 and 2023-2024

On the recommendation of John Ruf, Interim Superintendent, it was moved by Mrs. Hinners and seconded by Mrs. Hartley to approve Huron City Schools District Calendars for 2022-2023 and 2023-2024 as presented.

Roll Call:

Mrs. Hinners Yes
 Mrs. Hartley Yes
 Mr. Jones Yes
 Dr. Laffay Yes
 Mrs. Mast Yes

Motion Passed.

Executive Session

Dr. Laffay moved for the board to go into executive session to consider the employment of a public employee, public official or regulated individual. Mrs. Hinners seconded the motion.

22-0 21-
Treasurer
Recommen
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22-0022-
Superintend
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22-0023-
Executive
Session

Roll Call:

Dr. Laffay	Yes
Mrs. Hinners	Yes
Mrs. Hartley	Yes
Mr. Jones	Yes
Mrs. Mast	Yes

Motion Passed.

The Board moved into executive session at 4:45 p.m.
Jody Mast, Board President, called the meeting back to special session at 8:30 p.m.

New Business

Board members should send possible topics of discussion to Mrs. Mast who will generate an agenda for a possible special work session to be held at a later date.

Next Meeting

The next regular meeting of the Huron Board of Education will be February 15, 2022 beginning at 6:00 pm. The meeting will be held in the Huron City School District Board of Education Conference Room.

Adjournment

There being no further business to come before the Board, Mr. Jones moved and Dr. Laffay seconded that the meeting be adjourned.

Roll Call:

Mr. Jones	Yes
Dr. Laffay	Yes
Mrs. Hartley	Yes
Mrs. Hinners	Yes
Mrs. Mast	Yes

Motion Passed.

Mrs. Mast declared the meeting adjourned at 8:52 pm.

President _____

Attest _____

22-0024-
Adjournme
nt

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Board President

Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.